



## AFTMD Protocols for a Positive Case of COVID

- If the person is not staying on campus, Festival Director will remind the person that our protocol is for them to leave campus immediately and assist them to do so.
- If the person is staying on campus, Festival Director will ensure the person is quarantined in their room until their action plan to leave is put into place. Once they are quarantined, Festival Director will remind the person that our protocol is for them to leave campus immediately, organize a volunteer to drop off meals outside the door if necessary (depending on time of day) and assist with details as necessary for getting the person off campus.
- If the person has a roommate, Festival Director will ask this person to test immediately and to stay away from others until their negative test is confirmed. If they do not test positive, they will be asked to be extra vigilant in keeping distance, masking, etc. Festival & Administrative Directors will work with the housing chart to look for a plan B housing situation (bringing in COA's Conferences & Events Coordinator as necessary.)
- Festival Director will contact the person's core class teacher & classmates (if applicable) in person if possible, or by email/text if necessary to alert them. We will encourage them to increase their vigilance (sanitizing, distance, masks) and to test.
- Administrative Director will send out an email to everyone in attendance to let them know someone in attendance has tested positive. We will encourage them to increase their vigilance (sanitizing, distance, masks) and to test.
- Festival or Administrative Director will send an email to all Faculty to ask them to talk to their next class or workshop (depending on time of day) so that everyone has the facts and is acknowledging / talking about it openly. We will remind Faculty to encourage everyone to be responsible and vigilant. (Faculty will be informed about this during Faculty Orientation so they are ready and prepared.)
- Festival or Administrative Director will post an announcement at the Registration Desk and in other applicable high traffic areas with the same information.